

2019 City of Coburg Fee Schedule

Type of Land Use Application	Current Fee	Notes
		All fees are for actual City cost and include necessary Administrative, Planning, Public Works, Fire, CPR and EPR time.
Type 1 (administrative)		
Appeal to City Council	\$1,050	
Appeal to Planning Commission	\$1,050	
Building Permit/Review	\$50 -\$70	Fees related to increase in time spent processing.
Code interpretation	\$300	
Development permit Floodplain	\$500	
Facilities permit ROW (Public Works)	\$150	
Lot of record – lot confirmation	\$150	
Non-conforming use	\$700	
Sign permit	\$300	
Tree removal (Public Works)	\$300	
Type 2 (limited land use)		
Boundary line adjustment	\$900	
Change in Use	\$900	
Partition replat	Same as subdivision	
Property line consolidation	\$900	
Site review – Minor	\$900	
Site review – commercial/industrial	\$3,900	
Site review – historic structure	\$2,100	
Site review – manufactured home park	\$5,400 + \$30 PDU	
Temporary use permit	\$800	
Type 3 (quasi-judicial)		
Conditional use permit	\$3,200	
Final subdivision plat, 1-5 lots	\$75/lot	
Final subdivision plat, 6 lots and up	\$65/lot	
Home occupation	\$900	
Master planning - major amendment	\$2,700	
Partition	Same as subdivision	

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Type 3 (Continued)		
Planned unit development with subdivision	\$4,900 + \$15 PDU	
Planned unit development without subdivision	\$4,110 + \$15 PDU	
Preliminary partition/subdivision plat, 1-2 lots (residential)	\$1,100 + \$380/lot	
Preliminary subdivision, 3-5 lots (residential)	\$2,100 + \$360/lot	
Preliminary subdivision, 6-19 lots (residential)	\$3,100 + \$260/lot	
Preliminary subdivision, 20-40 lots (residential)	\$4,100 + \$210/lot	
Preliminary subdivision, 41-100 lots (residential)	\$7,300 + \$170/lot	
Preliminary subdivision, greater 101 lots (residential)	\$10,000 + \$140/lot	
Variance – Major Review	\$2,700	
Variance – Single Design Guideline	\$150	
Zone change (individual review)	\$3,000	
Zoning Map change	\$3,000	
Type 4 (legislative)		
Annexation	\$10,500	
Comprehensive plan amendment – text	\$3,700	
Comprehensive plan amendment –map	\$4,600	
Development code amendment (text)	\$2,950	
Master Planning – Development Review	See Subdivision	
Master Planning – Overlay District and Concept	\$4,000	
Vacation	\$1,800	
Other		
Development code, electronic copy	\$10	
Development code, hard copy	\$30	
Land Use Compatibility Statements (LUCS)	\$70	Fees related to increase in time spent processing
Pre-application-1 st 2 hours exempt	\$200/hr	
Sign replacement	\$25	
Administrative Appeal	\$150	

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Regular Product or Service	Current Fee	Notes
Administrative		
Business License Fee	\$50.00 Annually, Monthly late fee of \$10.00	ORD A-209-B
Copies	\$0.25	\$0.25
Fax of Records per page)	\$0.50	
Lien Search	\$25.00	
Returned Checks NSF	\$30.00	
Public Records Request		See Policy. Requires a \$25.00 deposit to process.
Special Event License	\$200.00	Resolution 2005-18
Special Event Coincident Activities	\$250.00	Ord 198-B Section 6 (Fee to be set by City Administrator)
Solicitors Application and License	\$150.00	*or \$25.00 per person (whichever greater) Resolution 2005-18
Transient Merchants License	\$50.00	Per month 2005-18
Transient Merchants Application	\$150.00	Resolution 2005-18
OLCC Original Application	\$100.00	ORS 471.164 & 471.166
OLCC Annual License Renewal	\$35.00	
OLCC Change Fee	\$75.00	Change in ownership, location or privilege
OLCC Temporary or Special Application	\$35.00	
Recording Sewer Easements	\$125.00	Fee is charged to cover the cost Lane County charges.
DMV Wrecker's License	\$35.00	
Communications Provider Registration Fee	\$150.00	Administered by the City Administrator ORD A-233-A. Additional license fees may apply by ORD A-233-A
Ordinance Violation Penalties		
Class A	\$500 with max of \$1000	
Class B	\$250 with max of \$500	
Class C	\$75 with max of \$250	
Class D	\$25 with max of \$75	
Police Department		
Copy of Police Reports	\$15.00	
Reprints of Police Photos	\$10.00	CD with up to 30 photos
Finger Prints	\$15.00	
Vehicle Impound Fee	\$110.00	ORD A-202
Public Works Department		
Public Facilities Right-of-Way Application Fee	\$150.00	
Public Facilities Right-of-Way Inspection Fees		
• Single Residential	\$50.00	
• Subdivision or Multiple Residential	\$300.00	

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• Commercial Industrial	\$600.00	
• Utility Franchise		
a) Single site excavation up to 40 feet	\$75.00	
b) Fee for Boring and Overhead	\$0.10 per linear foot	
c) Fee for Excavation over 40 feet	\$0.38 per linear foot	
Government	\$0.00	
Tree Permit Fee	\$10.00	
Failure to Connect Water	\$636.00	Base water rate x 12 months, assessed annually, (Ordinance A-224-A sec 4.8)
Failure to Connect Wastewater	\$1,020	Base wastewater rate x 12 months, assessed annually
New Water Service	Varies	Time and Material- (Amount from Public Works Director)
New Sewer Service	Varies	Time and Material Ordinance A-222 Sec 1.080
Utility Bill Late Payment	\$5.00	Ordinance A-224-A Sec 11.6-1
Water Service Deposit	\$52.00	Ordinance A-224-A Sec 5.2
Unauthorized Water Turn-On	\$50.00 Min	Ordinance A-224-A Sec 13.7
Restoration of Service, 1 st	\$25.00	Ordinance A-224-A Sec 5.2.3
2 nd	\$50.00	Ordinance A-224-A Sec 5.2.3
Fire Hydrant Meter Rental		
Deposit:	\$1,000.00	Refundable when meter is returned
Rental:	\$2.00/day	
Use per gallon	\$1.00/1000gal	
Park Structure Reservations – Coburg Residents	\$60.00	Fee Includes 4 hours. Time blocks and additional information on applications
Park Structure Reservations – Non Residents	\$75.00	ORD A-171-A
Municipal Court		
Court Appointed Attorney Fees	\$55.00/hr	Maximum \$300.00 per appointment (ORS 151.505)
Copies: fee per case	\$5.00	
Certified in addition to base fee	\$5.00	ORS 192.440(4)
Archived files, per file	\$15.00	
Discovery	\$20.00	
DMV Suspension Packet	\$11.50	ORS 153.624
Juror Service	\$10.00/daily	ORS 10.061
Warrant Fee	\$55.00	ORS 161.665
Suspension Fee	\$15.00	ORS 809.267
Payment Agreement Fee	\$15.00	ORS 1.202
Police Training Fee, per violation case	\$7.00	Ordinance A-212
Probation Court Supervision, per month/case	\$15.00 or \$180/year	Ordinance A-216
		ORS 137.540(11)

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Probation Violation Fee (Show Cause), per order		
-one issue only or first proceeding	\$25.00	
-multiple issue or prior violation	\$50.00	
Motion to Reopen Fee	\$50.00	Ordinance A-216
DUII Diversion Admin Fee	\$200	ORS 813.240
Security Release	15% of Security Amount	Not less than \$5.00 or more than \$750.00 ORS 135.265(2)
Court Technology Fee	\$9.00	ORD A-238 Charge is per violation / crime
		updated 1/9/2019 Resolution 2019-03

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Notes:

- **Ordinance A-204: Set Administrative Order Number 01-06 Administrative Surcharge for Certain Fees and Charges for Services to be changed by City Administrator, report to City Council**
- **Administrative Order 01-06 established land use fees**
- **Attachment Ordinance A-208-A adjusted land use fee structure in accordance with ORS, may be changed City Administrator, restructuring requires resolution**