

Our Town

A Publication of The City of Coburg

March/April 2021 Issue

Mayor's Corner A Busy Future

Ray Smith, Mayor

As we move into spring my hope is building. We can see the end to many of the burdens of the pandemic. Running a government under the guidelines of the extreme rating in Lane County has been difficult. To me, holding “public meetings” while sitting at home in front of a computer defies the meaning of “public” in so many ways.

Technology has made the situation safer for all of us. I cannot say it has made it easier for us. I know there has been a steep learning curve for our Councilors and appointed officials on our committees and Planning Commission. Staff has done a great job of making this technology work for all of us. The staff has had to learn how to create the meetings then coordinate all of the participants and air it to the public. I suspect the most difficult part was, once they learned how to

do all of this, they had to teach a bunch of people that were stuck in the 20th century how to work in the 21st century!

In spite of the pandemic, nothing has slowed down in Coburg government.

Our future holds annexations, new development, and updates to many of our planning documents. Our finances are stable and we continue to move forward on many infrastructure improvements. The City acquired land for a third well, completed a bore under Interstate-5 that will be a conduit for utilities to the east side, and we are in the engineering phase of additional water system upgrades.

Our streets remain a significant



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City Council Brief

Highlights of actions and topics the Coburg City Council has recently addressed and issues likely to be discussed in the next couple of months.



JANUARY 2021

- Appointed Karen Coury, Tom Beatty, Coleen Marshall, Lonna Meston, Joe Morneau, Mary Mosier and Claire Smith to the Park Tree Committee for calendar year 2021
- Approved Resolution 2021-01 Applying a construction cost inflation factor to existing system development charges
- Approved Resolution 2021-03 Amending the salary scale and approving retro-pay for supervisory staff of the city
- Approved Intergovernmental Agreement with City of Harrisburg to provide law enforcement services
- Appointed Jerry Behney, Marissa Doyle, Cathy Engebretson, John Fox, Patricia McConnell, Paul Thompson and Alan Wells to the Ad-Hoc Zoning Code Review Committee
- State of the City was presented by Mayor Smith
- 2020 Key to the City award to the Dawson family.
- 2020 Employee of the Year awarded to Public Works employee, Burke Hansen



FEBRUARY 2021

- City Council Retreat was held February 6th and Council Goals were drafted
- Accepted the Audit report through June 2020 for City & Urban Renewal Agency
- Utility rate study presentation to City Council
- Park Tree Committee annual presentation to City Council
- Finance/Audit Committee presentation to City Council
- Approved Contract with London & Paris, LLC to provide Court prosecutor services
- City Council and Planning Commission held a joint work session on Annexation

Congratulations, Dawson Family



Thank you for sharing your success with our community!



Coburg Committee Highlights

Updates on what the Coburg Committees have recently accomplished or are currently addressing.

Planning Commission

January/February

- Adopted findings for SUB 02-20 Coburg Creek Subdivision
- Joint Work session with City Council on annexation

Park/Tree Committee

January/February

- Reviewed bylaws
- Continued projects discussion and updates

Heritage Committee

January/February

- Adopted goals
- CLG grant application and project discussion

Budget Committee

January/February

- No meetings held

Finance/Audit Committee

January/February

- Goal setting
- Finance Report for November

Seeking Applications!

City Hall is currently accepting applications for the Coburg Budget Committee through April 30, 2021.

For application and more information contact the City Recorder at 541-682-7852 or via email at sammy.egbert@ci.coburg.or.us.

More Kudos

Congratulation to Ray Smith, Nancy Bell, Kyle Blain, John Fox who have been elected to serve on the City Council for another term!



Congratulation to Burke Hansen, the 2020 Employee of the Year!



Lane County Vaccine

Pre-Registration and Scheduling an Appointment



If you haven't already done so, you can fill out Lane County Public Health's pre-registration for vaccination, available to all members of the public by visiting lanecounty.org/coronavirus. Pre-registration

will help create a centralized database to help health partners countywide contact those who wish to be vaccinated and schedule an appointment when they are eligible.

If you have a friend or loved one who does not have internet access, or has difficulty navigating the internet, we encourage you to help by assisting them in preregistering online. The contact information field on the form only requires email OR phone. If someone does not have an email address the field can be left

blank as long as a phone number is listed. If you are unable to complete the online form you can also preregister by phone by calling 541-682-1380 from 8 a.m. to 5 p.m. Monday through Friday, but please use the online form if possible.

You will receive an invitation from Lane County Public Health when an appointment is available for you to schedule. Remember to check your SPAM folder for any scheduling messages. Please follow instructions for your vaccine appointment and show up on the date, time, and location as scheduled.

It is important to remember that Lane County will continue to follow Oregon Health Authority eligibility guidelines and the timeline to receive your vaccination will depend on supply.

Mark Your Calendars

The Coburg Police Department has scheduled two community events you won't want to miss!

Coburg
Reduce Fire Risks!
Fight Identity Theft!

This FREE shred event is a joint effort sponsored by the
Coburg Police Department & Coburg Rural Fire District.

**COMMUNITY
SHRED-A-THON
AND FOOD DRIVE**
SATURDAY, APRIL 17TH
10AM-2PM

Canned or dry goods or monetary donations will be collected to benefit the
Coburg Food Pantry.

City Hall
91136 N. Willamette St.
Coburg, OR 97408
For more information, please call
City Hall at (541) 682-7850

On Saturday, April 17, in partnership with the Coburg Rural Fire District, a Community Shred-a-Thon will take place at City Hall. Excess papers in the home can become a fire

hazard, plus, your personal information can be left unsecured. Avoid potential danger by safely and securely disposing of unnecessary documents. Bring a canned good or food item to donate and you'll help our community support the Coburg Food Pantry.

The following weekend, on Saturday, April 24, bring back unused or expired prescriptions for safe disposal.

**National Prescription Drug
Take-Back Day**

Turn in your unused or expired
medication for safe disposal

SATURDAY, APRIL 24

Visit www.dea.gov
or call 800-882-9539
for a collection site near you.

Sponsored by the U.S. Drug Enforcement Administration

City Council to Consider Annexation Application



In 2017, the industrial Urban Growth Boundary (UGB) was expanded to take in 107 acres on the east side of the I-5, just due east of Premier RV. At the time it was expected that the zoning for the industrial lands would be light industrial. The expansion was in response to the City's need to take in additional industrial lands to meet the state requirements of maintaining a 20-year inventory of available lands. However, it was also in response to a regional need for employment related lands. The 107 acres is one of the largest properties available between Portland and Roseburg along the I-5 Corridor.

In September, 2020, the City

received an application from the UGB land property owner to be annexed into the City and thus opening up the ability to develop the property. In November, 2020, a related application for the rezoning of subject property was received. It is the owner's intention to sell the property to would be developers in lot sizes ranging from 20 acres up to the full property. No parcel may be smaller than 20 acres. The application specifically requests light industrial zoning.

Light Industrial allows for many uses including offices, medical facilities, retail products made on site, food products, furniture manufacturing, vehicle maintenance and repair, Trailers, Campers & Recreational vehicles, and a wide range of other uses. More information about Light Industrial zoning can be found in the Coburg Development Code which is available on the City website.

The Council and Planning Commission held a work session in October, 2020, to learn about the process of annexation. In December, 2020, the City informally notified the properties in the vicinity of the Urban Growth Boundary by mail that an

application had been received by the City.

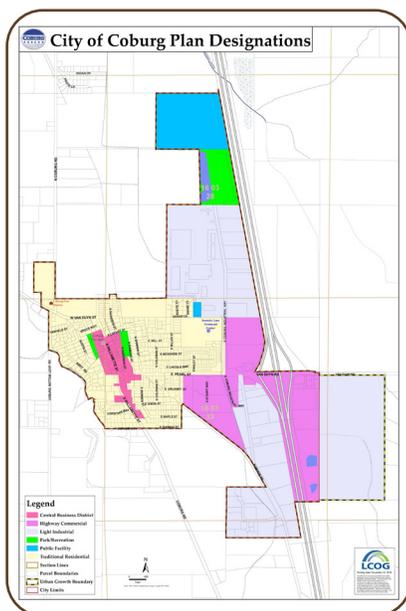
A second work session was held on February 23 to discuss the application and the specifics of the annexation agreement.

The City Council will consider the application which will be approved by ordinance. This will include two readings and a public hearing spread over two months. The zoning request for the property will be heard by either the City Council or Planning Commission and could include an additional public hearing.

These meetings will include the public ability to attend and provide comment on the subject. It is anticipated that these meetings will take place in April or May.

Questions regarding giving public comment can be addressed to City Recorder Sammy Egbert at Sammy.Egbert@ci.coburg.or.us.

General questions regarding the annexation can be addressed to Anne Heath, City Administrator at Anne.Heath@ci.coburg.or.us.



Coburg Chamber Update



It appears that we dodged a bullet with the winter storm that hit our nation. Not a snowflake or crystal of ice in our area. It is something that we can all be thankful for.

The Chamber started out the year with our yearly elections. We are happy to announce that Katie Brushett will replace our past secretaries, Drs. Maria Dorsky and Nicole Westbrook, who we want to give a big shout out to for their service the past two years.

We know how our citizens love their community, so the Chamber is designing t-shirts that will be available at different events throughout the year for purchase. You will see our new Historic Coburg logo, created by our Main St. branding team, on the front of the shirt. Main St. committees are moving right along.

We have received a grant for our bike hub that will be designed for the cyclists that travel through our community; flower baskets for the downtown area are in the beginning stage; there is a committee working on murals to be painted on buildings; our Marketing Committee focusing on bringing people to Coburg has been formed; and plans are in the making for a costumed walk/run later this year.

I want to remind our citizens that all these committees are still looking for volunteers who want to join to make these projects a reality. If any one of these projects piques your interest please contact the director of Main Street, Megan Winner, at city hall. Our next meeting of the chamber will be March 17th at noon. If you would like to join us on zoom, we would love to have you! Contact Sharyl Abbaspour 541.521.1717 and we will make sure you get the link.

Main Street: Branding Committee Completes Logo Design

To establish a consistent brand for the City of Coburg, a subcommittee of the 2020 Economic Development Committee (now Main Street) was tasked with developing a logo and brand guidelines to be used for community events and marketing.

The work was greatly informed by the City's 2016 Visioning Project, the newly constructed monument sign and the City's recent work on signage and banners. Subcommittee members were intent on communicating a historic feel without being rooted to a specific time or place. After much consideration the subcommittee determined that the penny-farthing bike, a fondly remembered Coburg fixture, had both a historical tie and excellent design interest.

The logo will be used to represent the community as a whole and will appear in variations based on occasion.



Coburg Community Foundation Update

Coburg Community Foundation's new website is open for business!

We encourage everyone to take a few minutes to check out the new and improved Coburg Community Foundation website. You can find us at www.coburgfoundation.org. We will be expanding the site over the next several months so continue to watch us grow.



Coburg Community Grange Update

Things have been a little quiet at the Grange lately due to Covid-19.

We have had a few members dealing with health issues, but we were able to meet in February for the first time in months.

As we gear up for our summer events schedule, we still have not been able to confirm any of them as of yet. We are trying to figure out if there will be a Golden Years, but we hope that we can do some kind of event. We are also working with the Car Show Committee and plan to do an event on August 7. Although it could also be restricted, we will have some kind of event. We are also hoping that the

concerts in the park can return. We are working with the Chamber to try and have our Antique fair.

We are also hoping that we will be able to rent the Grange for functions in the near future. With the Grange being shut down for the better part of a year has had a huge impact on our income, but because of the grant we are surviving.

We are always looking for new members, if you want to support the Grange and the community. If you have any questions about the Grange feel free to give us a call at 541 228-8650.

Joe Morneau - President

Who's That Employee?

Meet Jacob Suttles, Utility Worker

Jacob is the newest member of the Public Works team, starting with the City in September 2020.

From Harrisburg, Oregon, his favorite thing about working in Public Works is "the crew I work with and that every day I am doing something different."

Jacob likes to fish, hunt and spend his free time outside. Given a choice of superpower, he would

choose flying as so he could get places faster. Jacob will pursue certificate training soon. Say hello when you see Jacob around town!



Coburg Police Update

Join the Coburg Police Department's S.C.R.A.M. Program

The Coburg Police Department Surveillance Camera Registration and Mapping Program (SCRAM) provides an opportunity for residents and business owners to help officers solve local crimes with the help of exterior video surveillance cameras. With the popular use of surveillance systems in communities across the U.S., video evidence has frequently helped officers develop leads and bring investigations to conclusion.

Participation in the program is voluntary.

How it Works

Using the geographic location of registered cameras, Coburg Police officers will be able to directly contact a registrant to determine if they have helpful recordings should a crime occur near the registered surveillance system.

Registration

To register your exterior video security system, please visit the CPD Facebook page or website for the online form or download the registration form and return it in person or by standard mail the Coburg Police Department.

Disclaimer and Terms of Use

Working with the Coburg community to deter crime and promote public safety is the goal of the program. Accordingly, all camera registrants agree to the following terms and conditions:

- Registration is voluntary
- Registrant information will be used by the Coburg Police Department for official purposes.
- The Coburg Police Department may ask a registrant to check their recordings for a specific date and time should investigators determine the potential for video evidence in the vicinity of a registrant's surveillance system.
- Any footage containing or related to criminal activity may be collected by the Coburg Police Department for use as evidence during any stage of a criminal proceeding.
- Under no circumstances, will registrants construe they are acting as an agent or employee of the City of Coburg or the Coburg Police Department.
- Under no circumstances will the Coburg Police Department utilize any information obtained to access or view live recordings or feeds directly from cameras owned by registrants.

If you wish to withdraw from the program, please contact the Coburg Police Department at your earliest convenience.

Frequently Asked Questions

Will the department have access to my cameras remotely or be able to view the footage without my knowledge?

No, officers can only view the footage once a citizen has viewed it and chosen to share it with officers.

Will the department use or share my personal information for anything besides requesting footage?

No, the department will only contact you about your cameras if a crime or incident being investigated occurred near you. Your information will remain confidential.

Am I obligated to sign up for the program or turn over my footage? Do I have to pay a fee to sign up?

The program is 100% free and voluntary; you are not obligated to release footage, even if you sign up for the program. If at any time you decide to no longer be part of the program, you can contact the department and your information will be removed from the program.

Completed applications can be emailed to CPDscram@ci.coburg.or.us or brought or mailed to:

Coburg Police Department
91136 N Willamette Street
P.O. Box 8306
Coburg, OR 97408
Phone: 541-682-7853

For more information, please contact Larry Larson, Police Chief, at larry.larson@ci.coburg.or.us or 541.682.7855.

CCCS Update

Coburg Community Charter School Board Vacancies

The CCCS board is currently looking for passionate and dedicated candidates with a wide range of skills including (but not limited to) budgeting, business, public relations, finance, strategic planning, and fundraising to join the board.



CCCS is a community charter school, and would like to extend an invitation to apply for the Board of Directors to the Coburg community. Being a CCCS board member is rewarding and vital for the continued success of CCCS.

If you have any questions about board responsibilities or would like to apply, please contact the school office or email board@coburgcharter.org

CCCS UN-Auction

The past 10 years CCCS has relied on our annual auction to raise between \$30,000 and \$60,000 to fund curriculum, library books, middle school electives, technology, playground equipment, instruments, and many other critical items. Although CCCS is unable to hold an auction this year due to COVID restrictions, we need funds more than ever.

To encourage participation, every person who contributes will receive one entry in a virtual drawing. AND, for every additional \$100, another entry will be given. Prizes already secured for the virtual drawing include: baskets from Nana’s Café, Coburg Pizza, Farmfancy; gift cards from Brenner’s Furniture, Mezza Luna Pizza, Swallowtail Spirits, ColdFire Brewing; and free pizza each month for a year from Coburg Pizza Company! The more money

raised, the more prizes will be unlocked!

If you are a business and would consider supporting our school you can make a financial contribution to support the school; and/or donate a prize (e.g., gift card, basket) to encourage participation.

Any business who makes a contribution will be listed on www.CoburgCharter.com and in our school newsletter. Businesses who contribute \$250 or more (as either a financial donation and/or the value of a donated prize) will also be highlighted on our social media page. Please email pcs@coburgcharter.org for more details on how to support the CCCS UN-Auction!

PCS Questions?
pcs@coburgcharter.org

Volunteer & Community Questions?

community@coburgcharter.org

Oregon RAIN

MONEYmaker Financial Accelerator program now accepting applications - the program will run from March 31st - June 30th weekly on Wednesdays from 9 - 10 am PST. Sign up here: <https://www.oregonrain.org/moneymaker/>

The MONEYmaker Financial Accelerator program is designed for wannapreneurs, entrepreneurs, sole-proprietors, and small business owners in Oregon who want to understand, control, and feel confident in understanding and managing their business’s finances.

No prior business finance experience is required. Conversely, it is possible that you maybe know some of the topics that will be presented. Either way, this will be an opportunity for you to learn new skills, brush up on the basics, or assist fellow program attendees in the areas you have experience in. Reach out to Ariel Ruben, Rural Venture Catalyst, at ariel@oregonrain.org for more information.



from page 1 - Mayor's Corner

issue. Last year, the City Council was in the process of considering a Transportation Utility Fee (TUF) for street improvements when the pandemic struck. The Council tabled the discussion for one year. That year has passed, and we are preparing to discuss this fee again. The proposal assigns a small monthly fee to our utility billing in order to raise funds for street repairs. A key element of this plan was the voter approval of an increased gasoline tax. This would provide approximately \$80,000 additional revenue annually. Although \$80,000 a year will help, with well over a million dollars of repairs and rebuilds needed, the City would not be able to efficiently make any significant change to our street problems.

After work with consultants, engineers and input from citizens and a citizen committee, it was determined that a TUF was the best approach to raise the additional revenues needed to effect significant street improvements.

The work is ongoing, but staff is trying to build in savings by coordinating water main replacements with street rebuilds. Grants are already providing assistance. Many issues are popping up and are overlapping to other projects as we continue to upgrade our infrastructure. We are looking into street standards for storm water and pedestrian safety. Sidewalks and bioswales could create drastic changes to Coburg's streets and right-of-ways. The City has learned of many concerns with our development code and zoning ordinance. To respond to these concerns, the City Council created a Citizen's Committee that is charged with making recommendations for additions and changes to those documents (and possibly others). Next month will complete five years of serving as

your Mayor. It certainly has been challenging. Five years ago, we had a deficit in our General Fund, had just moved into the newly acquired City Hall building and we were still trying to finish the sewer system installation. A lot has changed in five years. It has been rewarding to be the leader of a community that gets things done. My tenure as Mayor has seen its fair share of contention and disagreement, but the reward has been working successfully with our elected and appointed citizens and a diligent, dedicated staff. Together we have accomplished so much, always with the mantra of keeping our small town safe and comfortable. I have worked very hard to provide every citizen an opportunity to give input freely and without intimidation. We cannot make everybody happy with our decisions, but I will continue to make sure City Council decisions are made with the presentation of all pertinent information and citizen input.

My thanks to the staff and the citizens of our community, especially the elected City Councilors, and appointed commissioners and committee members for your time and commitment to making Coburg government a unique and rewarding experience for me, and for keeping Coburg special.



Mayor Ray Smith, City of Coburg
541-729-7045, mayor@ci.coburg.or.us



Our Town is a publication of the City of Coburg. If you'd like to be added to our newsletter mailing list, email Megan Winner (megan.winner@ci.coburg.or.us.)

Calendar



STANDING MEETINGS

2nd Mondays

CCCS SCHOOL BOARD MEETING

6:00 pm

4th Mondays

COBURG FIRE DISTRICT BOARD MEETINGS

7:00 pm, Fire Hall

2nd Tuesdays

CITY COUNCIL

7:00 pm, Coburg

Contact, Sammy Egbert, City Recorder

541-682-7852

3rd Tuesdays

PARKS/TREE COMMITTEE

6:00 pm, City Hall

Contact, Brian Harmon, Public Works Director

541-682-7857

4th Tuesdays (or as scheduled)

CITY COUNCIL WORK SESSIONS

6:00 pm, City Hall

Contact, Sammy Egbert, City Recorder

541-682-7852

2nd Wednesdays

GRANGE MEETING

7:00 pm, Coburg Community Grange

HERITAGE COMMITTEE

6:00 pm

Contact, Megan Winner

541-682-7862

3rd Wednesdays

PLANNING COMMISSION

7:00 pm, City Hall

Contact, Megan Winner

541-682-7862

3rd Wednesdays

CHAMBER OF COMMERCE

Noon, City Hall

1st Thursdays

METROPOLITAN POLICY

COMMITTEE

11:30 am (usually at the Eugene or
Springfield library)

Contact, City Administrator

541-682-7871

2nd Thursdays

SEW 'N SEWS QUILTING GROUP

6:30 pm, Coburg Community Grange

1st Fridays

POKER NIGHT

6:30 pm Registration, 7:00 pm game begins

Coburg Community Grange

541-746-8655

3rd Saturdays

ODDFELLOW MEETING

11:00 am, I.O.O.F Hall

Do you have a community event to share?

Call 541-682-7850

or email megan.winner@ci.coburg.or.us



Our Town

*A Publication of
The City of Coburg*



*Coburg City Hall
91136 N. Willamette St.
PO Box 8316
Coburg, OR 97408*

*Phone: 541-682-7850
Fax: 541-485-0655
coburgoregon.org*

Address Correction Requested

PRSRT STD
US POSTAGE
PAID
EUGENE OR
PERMIT NO. 679

Questions About City Happenings?



We work for you! The City wants you to get the information you need and care about. Currently, Our Town, the Coburg website coburgoregon.org, the 'City of Coburg, Oregon' Facebook page, 'Coburg Police Department' Facebook page, monthly utility bills, the Post Office (Dari-Market), and City Hall are all places to get information about what is happening in and around Coburg. Council and committee meetings are also great resources.

What do you want to hear about? How do you like to get information? Let us know.

- Coburg City Staff