

URBAN RENEWAL AGENCY BUDGET COMMITTEE



May 25, 2021

Fiscal Year 2021-2022

COBURG URBAN RENEWAL AGENCY

BUDGET COMMITTEE MESSAGE

FISCAL YEAR 2021-22

Dear Citizens and Budget Committee Members

This budget continues the agency's practice of contributing funds to the City of Coburg Sewer Debt Fund for debt service loan payments. This fulfills the mission of the agency to "Assist the City of Coburg with the financing of the wastewater system".

The Funding of Sewer Debt was designed with the development of the Urban Renewal District. The limitation of contribution to the sewer fund was set at approximately \$9,000,000. Given the current transfers it is assumed that this will be reached somewhere around 2032, unless an adjustment to the URD is made.

It is anticipated that the Urban Renewal Agency will have revenues of \$412,000 consisting of Tax Receipts and Interest Income in fiscal year 2022. This is a \$5,000 decrease in anticipated receipts for 2021. Expenses are limited to administrative costs of the district in the amount of \$8,775 which will be consistent with anticipated expenses in 2021 with the exception of an increase in the cost of the audit for 2021. The budget also reflects \$400,000 transferred to the City Sewer Debt Department which is consistent with Fiscal Year 2021.

In keeping with process established, the transfer to the City for 2021 and years after should be the majority of tax receipts leaving minimal cash balance. In 2021 the ending balance will be approximately \$50,000 in the URA to be carried over in order to cover the administration of the

agency such as the audit, administrative services expense, public notices, bank fees, etc. The fund balance represents cash on hand as the Urban Renewal District has no Capital Assets.

As the Sewer project was completed and the Sewer Fund as well as the Urban Renewal Agency moved to an “operations mode”, a policy driven discussion took place regarding the purpose and use of the Urban Renewal tax receipts. This budget reflects those discussions.

TAX ANTICIPATION

An analysis of tax receipts for the URD (Urban Renewal District) is included in this packet. It reflects a \$5,000 decreased in budgeted tax receipts for 2022. Tax receipts in 2021 will fall short of budgeted \$410,000 by 2%. The County predicts only slight growth in 2022 and therefore we have budgeted for projected \$405,000 in tax revenues.

Thank you for your time and consideration of this budget. I look forward to discussing the budget with you and answering your questions.

Sincerely,

Anne Heath
City Administrator

**City of Coburg
Urban Renewal Agency
Adopted Budget 2021-2022**

CITY OF COBURG URBAN RENEWAL AGENCY ADOPTED BUDGET FISCAL YEAR 2021-22

Description Resources and Requirements	Historical Data			Proposed
	Actual FY 2019	Sum of Actual 2020	Sum of Adopted 2021	
1 - Revenue	409,541	404,333	417,000	412,000
001-000-400200 Current Property Taxes	386,025	398,012	410,000	405,000
001-000-400300 Delinquent Property Taxes	14,953	0	0	0
001-000-401000 Interest Income	8,562	6,321	7,000	7,000
001-001-400110 Sewer Project Reimb.	0	0	0	0
3 - Material & Services	-404,501	-484,974	-408,025	-408,775
001-001-510600 Audit	-4,275	-4,500	-4,500	-5,500
001-001-510701 UGB Expansion Project Reimb.	0	0	0	0
001-001-510800 Professional Services	-168	0	-500	-500
001-001-510801 General LCOG Services	0	0	0	0
001-001-510880 Attorney	0	0	-200	-200
001-001-513000 Bank Fees	0	0	-375	-275
001-001-522090 Mbrships, Dues & Subscriptions	-58	0	-550	-400
001-001-542000 Payments to City for Debt Serv	0	0	0	0
001-001-557100 Advertising, Notices & Electio	0	0	-400	-400
001-001-557200 Reconciliation Discrepancy	0	0	0	0
001-001-665000 LCOG Services	0	0	0	0
001-001-510805 Administrative Services	0	-474	-1,500	-1,500
001-001-710000 Wastewater Debt Service Reserve Fund	-400,000	-480,000	-400,000	-400,000
6 - Debt	0	0	0	0
001-001-666000 Construction Loan to City	0	0	0	0
8 - Contingency	0	0	0	0
001-800-801000 Operating Contingency	0	0	0	0
9 - Fund Balance	-5,040	80,641	-8,975	-3,225
001-000-400100 Beginning Fund Balance	107,000	116,364	35,000	50,000
001-900-950000 Unapp Ending Fund Bal	-112,040	-35,723	-43,975	-53,225
001-900-95XXXX Prior Period Adjustment	0	0	0	0
Adjustment to debt service	0	0	0	0
Grand Total	(0)	-	-	-

RESOLUTION 2021-01-U

A RESOLUTION AUTHORIZING THE AGENCY BUDGET FOR FISCAL YEAR 2021-22 AND CREATING EXPENDITURE APPROPRIATIONS

BE IT RESOLVED that the Board of Directors of the Coburg Urban Renewal Agency hereby adopts the budget for fiscal year 2021-22 in the sum of \$462,000 now on file at Coburg City Hall.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2021, and for the purposes shown below are hereby appropriated as follows:

Materials and Services and Transfers Out	<u>\$408,775</u>
Total Appropriations	\$408,775
Total Un-appropriated Funds	<u>\$ 53,225</u>
Total Requirements	<u>\$462,000</u>

RESOLUTION DECLARING TAX INCREMENT

BE IT RESOLVED that the Board of Directors of the Coburg Urban Renewal Agency hereby resolves to certify to the County Assessor a request for the Coburg Urban Renewal Agency Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1C, Article IX, of the Oregon Constitution and ORS Chapter 457.

The above resolution statements were approved and declared adopted on this 8th day of June, 2021.

Adopted by the **Coburg Urban Renewal Agency**, by a vote of ____ for and ____ against, this 8th day of June, 2021.

Ray Smith, Director

ATTEST:

Sammy L. Egbert, City Recorder