



URBAN RENEWAL AGENCY BUDGET COMMITTEE

FISCAL YEAR 2022-2023

MAY 31, 2022

COBURG URBAN RENEWAL AGENCY

BUDGET COMMITTEE MESSAGE

FISCAL YEAR 2022-23

Dear Citizens and Budget Committee Members

This budget continues the agency's practice of contributing funds to the City of Coburg Sewer Debt Fund for debt service loan payments. This fulfills the mission of the agency to "Assist the City of Coburg with the financing of the wastewater system".

The Funding of Sewer Debt was designed with the development of the Urban Renewal District. The limitation of contribution to the sewer fund was set at approximately \$9,000,000. Given the current transfers it is assumed that this will be reached somewhere around 2032, unless an adjustment to the URD is made.

It is anticipated that the Urban Renewal Agency will have revenues of \$384,000 consisting of Tax Receipts and Interest Income in fiscal year 2023. This is a \$28,000 decrease in anticipated receipts for 2022. Expenses are limited to administrative costs of the district in the amount of \$12,125 which will be consistent with anticipated expenses in 2022 with the exception of an increase in the cost of the audit for 2022. The budget also reflects \$375,000 transferred to the City Sewer Debt Department which is a \$25,000 decrease from Fiscal Year 2022.

In keeping with process established, the transfer to the City for 2022 and years after should be the majority of tax receipts leaving minimal cash balance. In 2022, the ending balance will be approximately \$24,500 in the URA to be carried over in order to cover the administration of the

agency such as the audit, administrative services expense, public notices, bank fees, etc. The fund balance represents cash on hand as the Urban Renewal District has no Capital Assets.

As the Sewer project was completed and the Sewer Fund as well as the Urban Renewal Agency moved to an “operations mode”, a policy driven discussion took place regarding the purpose and use of the Urban Renewal tax receipts. This budget reflects those discussions.

TAX ANTICIPATION

An analysis of tax receipts for the URD (Urban Renewal District) is included in this packet. It reflects a \$28,000 decreased in budgeted tax receipts for 2023. Tax receipts in 2022 will fall short of budgeted \$405,000 by 6%. The County predicts no growth in 2023 and therefore we have budgeted for projected \$382,000 in tax revenues.

Thank you for your time and consideration of this budget. I look forward to discussing the budget with you and answering your questions.

Sincerely,

Anne Heath
City Administrator

**City of Coburg
Urban Renewal Agency
Proposed Budget 2022-2023**

CITY OF COBURG URBAN RENEWAL AGENCY PROPOSED BUDGET FISCAL YEAR 2022-23

Description Resources and Requirements	Historical Data			Proposed
	Sum of Actual 2020	Sum of Actual 2021	Sum of Adopted 2022	Sum of Proposed 2023
1 - Revenue	404,333	407,749	412,000	384,000
001-000-400200 Current Property Taxes	398,012	397,706	405,000	382,000
001-000-400300 Delinquent Property Taxes	0	8,412	0	0
001-000-401000 Interest Income	6,321	1,631	7,000	2,000
3 - Material & Services	(484,974)	(405,869)	(408,775)	(387,125)
001-001-510600 Audit	(4,500)	(4,770)	(5,500)	(8,700)
001-001-510701 UGB Expansion Project Reimb.		0	0	0
001-001-510800 Professional Services		0	(500)	(500)
001-001-510880 Attorney		(554)	(200)	(200)
001-001-513000 Bank Fees		0	(275)	(275)
001-001-522090 Mbrships, Dues & Subscriptions		(44)	(400)	(400)
001-001-557100 Advertising, Notices & Electio		(501)	(400)	(550)
001-001-557200 Reconciliation Discrepancy		0	0	0
001-001-510805 Administrative Services	(474)	0	(1,500)	(1,500)
001-001-710000 Wastewater Debt Service Reserve Fund	(480,000)	(400,000)	(400,000)	(375,000)
8 - Contingency		0	0	0
001-800-801000 Operating Contingency		0	0	0
9 - Fund Balance	80,641	(1,880)	(3,225)	3,125
001-000-400100 Beginning Fund Balance	116,364	35,723	50,000	27,642
001-900-950000 Unapp Ending Fund Bal	(35,723)	(37,603)	(53,225)	(24,517)
Grand Total	0	0	0	0

RESOLUTION 2022-01-U

A RESOLUTION AUTHORIZING THE AGENCY BUDGET FOR FISCAL YEAR 2022-23 AND CREATING EXPENDITURE APPROPRIATIONS

BE IT RESOLVED that the Board of Directors of the Coburg Urban Renewal Agency hereby adopts the budget for fiscal year 2022-23 in the sum of \$411,642 now on file at Coburg City Hall.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022, and for the purposes shown below are hereby appropriated as follows:

Materials and Services and Transfers Out	<u>\$387,125</u>
Total Appropriations	\$387,425
Total Un-appropriated Funds	<u>\$24,517</u>
Total Requirements	<u>\$411,642</u>

RESOLUTION DECLARING TAX INCREMENT

BE IT RESOLVED that the Board of Directors of the Coburg Urban Renewal Agency hereby resolves to certify to the County Assessor a request for the Coburg Urban Renewal Agency Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1C, Article IX, of the Oregon Constitution and ORS Chapter 457.

The above resolution statements were approved and declared adopted on this 14th day of June, 2022.

Adopted by the **Coburg Urban Renewal Agency**, by a vote of ____ for and ____ against, this 14th day of June, 2022.

Ray Smith, Director

ATTEST:

Sammy L. Egbert, City Recorder