

2021 City of Coburg Fee Schedules

Planning and Development Fees and Charges Ordinance A-208, A-208-A, A-208-B	Amount	Notes All fees are for actual City cost and include necessary Administrative, Planning, Public Works, Fire, CPR and EPR time per A-208-A
Type 1 (administrative)		
Building Permit/Review	\$70	
Code interpretation	\$300	
Development permit Floodplain	\$500	
Facilities permit ROW (Public Works)	\$150	
Final subdivision plat, 1-5 lots	\$75/lot	Ordinance A-200-I Article XII.D.1
Final subdivision plat, 6 lots and up	\$65/lot	Ordinance A-200-I Article XII.D.1
Lot of record – lot confirmation	\$150	
Non-conforming use	\$700	
Sign permit	\$300	
Tree removal (Public Works)	\$300	
Type 2 (limited land use)		
Code Interpretation	\$300	
Non-Conforming Use	\$700	
Boundary line adjustment	\$900	
Change in Use	\$900	
Partition replat	Same as subdivision	
Property line consolidation	\$900	
Site review – Minor	\$900	
Site review – commercial/industrial	\$3,900	
Site review – historic structure	\$2,100	
Site review – manufactured home park	\$5,400 + \$30 PDU	
Temporary use permit	\$800	
Partition	Same as subdivision	
Type 3 (quasi-judicial)		
Appeal to City Council	\$1050	
Appeal to Planning Commission	\$1050	
Conditional use permit	\$3,200	
Home occupation	\$900	
Master planning - major amendment	\$2,700	

PDU = Per Dwelling Unit CPR = Construction Plan Review EPR = Engineering Plan Review

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Type 3 (Continued)		
Planned unit development with subdivision	\$4,900 + \$15 PDU	
Planned unit development without subdivision	\$4,110 + \$15 PDU	
Preliminary partition/subdivision plat, 1-2 lots (residential)	\$1,100 + \$380/lot	
Preliminary subdivision, 3-5 lots (residential)	\$2,100 + \$360/lot	
Preliminary subdivision, 6-19 lots (residential)	\$3,100 + \$260/lot	
Preliminary subdivision, 20-40 lots (residential)	\$4,100 + \$210/lot	
Preliminary subdivision, 41-100 lots (residential)	\$7,300 + \$170/lot	
Preliminary subdivision, greater 101 lots (residential)	\$10,000 + \$140/lot	
Variance – Major Review	\$800 to \$2,700	Ord A-220-I Article X-Fee
Zone change (individual review)	\$3,000	
Zoning Map change	\$3,000	
Type 4 (legislative)		
Annexation	\$10,500	
Comprehensive plan amendment – text	\$3,700	
Comprehensive plan amendment –map	\$4,600	
Development code amendment (text)	\$2,950	
Master Planning – Development Review	See Subdivision	
Master Planning – Overlay District and Concept	\$4,000	
Vacation	\$1,800	
Other		
Development code, electronic copy	\$10	
Development code, hard copy	\$30	
Land Use Compatibility Statements (LUCS)	\$70	
Pre-application-1 st 2 hours exempt	\$200/hr.	
Sign replacement	\$25	
Administrative Appeal	\$150	
SDC Financing Fees	\$1,500	

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Administrative Surcharge and Fees Ordinance A-204	Amount	Notes
Administrative		
Business License Fee	\$50.00 Annually	ORD A-209-B, monthly late fee \$10
Copies	\$0.25	
Fax of Records per page)	\$0.50	
Lien Search	\$25.00	
Returned Checks NSF	\$30.00	
Public Records Request	varies	\$25.00 deposit required rates set by policy.
Special Event License	\$200.00	Resolution 2005-18
Special Event Coincident Activities	\$250.00	Ordinance 198-B Section 6
Solicitors Application and License	\$150.00	\$25.00 per person (whichever greater) Resolution 2005-18
Transient Merchants License	\$50.00	Resolution 2005-18 – Per month
Transient Merchants Application	\$150.00	Resolution 2005-18
OLCC Original Application	\$100.00	ORS 471.164 & 471.166
OLCC Annual License Renewal	\$35.00	
OLCC Change Fee	\$75.00	Change in ownership, location or privilege
OLCC Temporary or Special Application	\$35.00	
Noise Variance	\$35.00	ORD A-249
Recording Sewer Easements with Lane County	\$125.00	
DMV Wrecker's License	\$35.00	
Communications Provider Registration Fee	150.00	ORD A-233-A - Additional license fees may apply
Ordinance Violation Penalties		
Class A	\$500 with max of \$1000	
Class B	\$250 with max of \$500	
Class C	\$75 with max of \$250	
Class D	\$25 with max of \$75	
Police Department		
Copy of Police Reports	\$15.00	
Reprints of Police Photos	\$10.00	CD with up to 30 photos
Finger Prints	\$15.00	
Vehicle Impound Fee	\$110.00	ORD A-202
Dog License Fee, Un-Neutered Fee	\$20.00	ORD A-220A
Dog License Fee, Neutered Fee	\$15.00	
Dog License Fee, Senior Citizen Owner (60 years or older)	\$10.00	
Three year Dog License Fee, Un-Neutered	\$50.00	
Three year Dog License Fee, Neutered	\$40.00	

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Police Department		
Three year Dog License Fee, Senior Citizen Owner (60 years or older)	\$20.00	
Duplicate License	\$5.00	
Non-Commercial Kennel	\$45.00	
Commercial Kennel	\$60.00	
Impoundment Fee	\$25.00	
Daily Care	\$5.00/per day	
Watchdog Permit	\$25.00	
Euthanasia	Cost Reimbursement	
Public Works Department		
Public Facilities Right-of-Way Application Fee	\$150.00	
Public Facilities Right-of-Way Inspection Fees		
• Single Residential	\$50.00	
• Subdivision or Multiple Residential	\$300.00	
• Commercial Industrial	\$600.00	
• Utility Franchise		
a) Single site excavation up to 40 feet	\$75.00	
b) Fee for Boring and Overhead	\$0.10 per linear foot	
c) Fee for Excavation over 40 feet	\$0.38 per linear foot	
• Government	\$0.00	
Tree Permit Fee	\$10.00	
Failure to Connect Water	\$636.00	Ordinance A-224-A sec 4.8
Failure to Connect Wastewater	\$1,020	
New Water Service	Varies	Time and Material
New Sewer Service	Varies	Ordinance A-222-A Sec 1.080
Utility Bill Late Payment	\$5.00	Ordinance A-224-A Sec 11.6-1
Water Service Deposit	\$52.00	Ordinance A-224-A Sec 5.2
Unauthorized Water Turn-On	\$50.00 Min	Ordinance A-224-A Sec 13.7
Restoration of Service, 1 st	\$25.00	Ordinance A-224-A Sec 5.2.3
2 nd	\$50.00	Ordinance A-224-A Sec 5.2.3
Fire Hydrant Meter Rental		
Deposit:	\$1,000.00	Refundable when meter is returned
Rental:	\$2.00/day	
Use per gallon	\$1.00/1000gal	
Park Structure Reservations – Coburg Residents	\$60.00	ORD A-171-A
Park Structure Reservations – Non Residents	\$75.00	ORD A-171-A

2021 City of Coburg Fee Schedules

Municipal Court		
Court Appointed Attorney Fees	\$55.00/hr.	ORS 151.505 (Maximum \$300.00 per appointment)
Copies: fee per case	\$5.00	
Certified Copies in addition to base fee	\$5.00	ORS 192.440(4)
Archived files, per file	\$15.00	
Discovery	\$20.00	
DMV Suspension Packet	\$11.50	ORS 153.624
Juror Service	\$10.00/daily	ORS 10.061
Warrant Fee	\$55.00	ORS 161.665
Suspension Fee	\$15.00	ORS 809.267
Payment Agreement Fee	\$15.00	ORS 1.202
Police Training Fee, per violation case	\$7.00	Ordinance A-212
Probation Court Supervision, per month/case	\$15.00 or \$180/year	Ordinance A-216
Probation Violation Fee (Show Cause), per order		ORS 137.540(11)
-one issue only or first proceeding	\$25.00	
-multiple issue or prior violation	\$50.00	
Motion to Reopen Fee	\$50.00	Ordinance A-216
DUII Diversion Admin Fee	\$200	ORS 813.240
Security Release	15% of Security Amount	ORS 135.265 (2) Not less than \$5.00 or more than \$750.00
Court Technology Fee	\$9.00	ORD A-238 Charge is per violation / crime
		Updated Resolution 2021-19

Notes:

- **Ordinance A-204** Establishes administrative surcharge for every fee or charge established by Ordinance or Resolution. Reset all administrative surcharge to \$0.00.
- **Administrative Order 01-06** Set administrative surcharge for certain fees and charges for services of the City.
- **Ordinance A-208** Changes the Planning and land use fees from set amount to applicants paying a fixed amount upfront and will be refunded or billed for actual cost to process individual applications. **Ordinance A-208-A** New fees can be added by resolution, existing fees can be amended by City Administrator. **Ordinance A-208-B** Combine the Planning and Development Fee Schedule & Administrative Fee Schedule.
 - The fee schedules are now combine but management of administrative surcharge fee is in Ordinance A-204 & Planning and Land use management is Ordinance A-208, A-208-A, A-208-B