

RESOLUTION 2017-03

A RESOLUTION ADOPTING CHANGES TO THE CITY OF COBURG FEE SCHEDULE

WHEREAS, Ordinance A-208 as amended by Ordinance A-208-A & A-208-B establishes fees and charges for planning and development applications; and

WHEREAS, Ordinance A-208-B requires that, future changes in the City of Coburg's land use fee schedule shall be adopted by resolution; and

WHEREAS, as required by OAR 918-020-0220, the City of Coburg is providing notice of fee changes;

NOW THEREFORE, THE COBURG CITY COUNCIL RESOLVES AS FOLLOWS:

1. The City of Coburg adopts adjustments and changes to the City of Coburg Fee Schedule which is directed by the aforementioned Ordinance A-208-B.

Adopted by the City Council of the City of Coburg, Oregon, by a vote of 5 for and 0 against, this 10th day of January, 2017.


Ray Smith, Mayor

ATTEST:


Sammy L. Egbert, City Recorder

City of Coburg Fee Schedule

Type of Land Use Application	Current Fee	Notes
Type 1 (administrative)		
Appeal to City Council	\$1,050	All fees are for actual City cost and include necessary Administrative, Planning, Public Works, Fire, CPR and EPR time.
Appeal to Planning Commission	\$1,050	
Building Permit/Review	\$50	
Code interpretation	\$300	
Development permit Floodplain	\$500	
Facilities permit ROW (Public Works)	\$150	
Lot of record – lot confirmation	\$150	
Non-conforming use	\$700	
Pre-application meeting (1 st 2 hrs gratis)	\$200/hr.	
Sign permit	\$300	
Tree removal (Public Works)	\$300	
Type 2 (limited land use)		
Boundary line adjustment	\$900	
Change in Use	\$900	
Partition replat	Same as subdivision	
Property line consolidation	\$900	
Site review – Minor	\$900	
Site review – commercial/industrial	\$3,900	
Site review – historic structure	\$2,100	
Site review – manufactured home park	\$5,400 + \$30 PDU	
Temporary use permit	\$800	
Type 3 (quasi-judicial)		
Conditional use permit	\$3,200	
Final subdivision plat, 1-5 lots	\$75/lot	
Final subdivision plat, 6 lots and up	\$65/lot	
Home occupation	\$900	
Master planning - major amendment	\$2,700	
Partition	Same as subdivision	

Land Use Fees – Amended January 2017

PDU = Per Dwelling Unit

CPR = Construction Plan Review

EPR = Engineering Plan Review

City of Coburg Fee Schedule

Type of Land Use Application	Current Fee	Notes
Type 3 (Continued)		
Planned unit development with subdivision	\$4,900 + \$15 PDU	
Planned unit development without subdivision	\$4,110 + \$15 PDU	
Preliminary partition/subdivision plat, 1-2 lots (residential)	\$1,100 + \$380/lot	
Preliminary subdivision, 3-5 lots (residential)	\$2,100 + \$360/lot	
Preliminary subdivision, 6-19 lots (residential)	\$3,100 + \$260/lot	
Preliminary subdivision, 20-40 lots (residential)	\$4,100 + \$210/lot	
Preliminary subdivision, 41-100 lots (residential)	\$7,300 + \$170/lot	
Preliminary subdivision, greater 101 lots (residential)	\$10,000 + \$140/lot	
Variance – Major Review	\$2,700	
Variance – Single Design Guideline	\$150	
Zone change (individual review)	\$3,000	
Zoning Map change	\$3,000	
Type 4 (legislative)		
Annexation	\$10,500	
Comprehensive plan amendment – text	\$3,700	
Comprehensive plan amendment –map	\$4,600	
Development code amendment (text)	\$2,950	
Master Planning – Development Review	See Subdivision	
Master Planning – Overlay District and Concept	\$4,000	
Vacation	\$1,800	
Other		
Development code, electronic copy	\$10	
Development code, hard copy	\$30	
Land Use Compatibility Statements (LUCS)	\$50	
Pre-application-1 st 2 hours exempt	\$200/hr	
Sign replacement	\$25	
Administrative Appeal	\$150	

City of Coburg Fee Schedule

Regular Product or Service	Current Fee	Notes
Administrative		
Business License Fee	\$50.00 Annually, Monthly late fee of \$10.00	ORD A-209-A
Copies (per side)	\$0.50 and \$0.25	\$0.50 a page for first 20 pages, \$0.25 for each additional page over 20
Fax of Records per page)	\$0.50	Fee breakdown is unnecessary, charge by individual page
Lien Search	\$25.00	
Returned Checks NSF	\$30.00	
Public Records Request		This fee varies and is specific in the in public records request policy. Usually requires a \$25.00 deposit to process.
Special Event License	\$200.00	Resolution 2005-18
Special Event Coincident Activities	\$250.00	Ord 198-B Section 6 (Fee to be set by City Administrator)
Solicitors Application and License	\$150.00	*or \$25.00 per person (whichever greater) Resolution 2005-18
Transient Merchants License	\$50.00	Per month 2005-18
Transient Merchants Application	\$150.00	Resolution 2005-18
OLCC Original Application	\$100.00	ORS 471.164 & 471.166
OLCC Annual License Renewal	\$35.00	
OLCC Change Fee	\$75.00	Change in ownership, location or privilege
OLCC Temporary or Special Application	\$35.00	
DMV Wrecker's License	\$35.00	
Police Department		
Copy of Police Reports	\$15.00	
Reprints of Police Photos	\$10.00	CD with up to 30 photos
Finger Prints	\$15.00	
Vehicle Impound Fee	\$110.00	
Public Works Department		
Tree Permit Fee	\$10.00	
Failure to Connect Water	\$636.00	Base water rate x 12 months, assessed annually, (Ordinance A-224-A sec 4.8)
Failure to Connect Wastewater	\$1,020	Base wastewater rate x 12 months, assessed annually
New Water Service	Varies	Time and Material- (Amount from Public Works Director)
Utility Bill Late Payment	\$5.00	Ordinance A-224-A 11.6-1
Water Service Deposit Ord A-224-A sec 5.2	\$52.00	Ordinance A-224-A Sec 5.2
Unauthorized Water Turn-On	\$50.00 Min	Ordinance A-224-A Sec 13.7
Restoration of Service, 1 st	\$25.00	Ordinance A-224-A Sec 5.2.3
2 nd	\$50.00	Ordinance A-224-A Sec 5.2.3

City of Coburg Fee Schedule

Municipal Court	
Copies: fee per case	\$5.00
Certified in addition to base fee	\$5.00 ORS 192.440(4)
-Archived files, per file	\$15.00
Discovery	\$15.00
DMV Suspension Packet	\$11.50
Warrant Fee	\$50.00 ORS 161.665
Suspension Fee	\$15.00 ORS 809.267
Payment Agreement Fee	\$15.00 ORS 1.202
Police Training Fee, per violation case	\$7.00 Ordinance A-212
Probation Court Supervision, per month/case	\$15.00 or \$180/year Ordinance A-216
Probation Violation Fee (Show Cause), per order	ORS 137.540(11)
-one issue only or first proceeding	\$25.00
-multiple issue or prior violation	\$50.00
Motion to Reopen Fee	\$50.00 Ordinance A-216
Returned Checks NSF	\$30.00
Security Release	15% of Security Amount Not less than \$5.00 Or more than \$750.00
Other	
STRUCTURE RESERVATION FACILITIES USE FEES:	
4 Hour Time Blocks (8-12,1-5 or 6-10)	\$60.00
Non-Resident Structure Reservation fee	\$15.00 ORD A-171-A
License Fee	Varies
Fire Hydrant Meter Rental	
Deposit:	\$1,000.00 Refundable when meter is returned
Rental:	\$2.00/day
Use per gallon	\$1.00/1000gal
	UPDATED 1/1/2017

Notes:

- Ordinance A-204: Set Administrative Order Number 01-06Administrative Surcharge for Certain Fees and Charges for Services to be changed by City Administrator, report to City Council
- Administrative Order 01-06 established land use fees
- Attachment Ordinance A-208-A adjusted land use fee structure in accordance with ORS, may be changed City Administrator, restructuring requires resolution