

# **Coburg Park/Tree Committee By-Laws**

## **Article I. Establishment**

The Coburg City Council hereby officially establishes the Coburg Park/Tree Committee on June 13<sup>th</sup>, 2006 and approves the following Bylaws.

## **Article II. Purposes and Objectives**

The purposes and objectives of the Coburg Park/Tree Committee shall be:

- A. To maintain an inventory of lands and documents dealing with the formation, maintenance, operation, expansion and enhancement of all lands, trees, zoned recreation parks and open spaces within the City of Coburg's area of influence, as delineated in the Coburg Comprehensive Plan.
- B. To survey the public and facilitate citizen input for the acquisition, orderly development and ongoing maintenance of parks, recreation, and open spaces, including, but not limited to the design and facilitation of youth, senior and disabled programs, local, library, museum and historical resources and other recreational, educational and cultural services.
- C. To network with other committees and agencies, striving for the maximum utilization of local, state and federal resources for both pertinent grants as well as employment of specialized field professionals.
- D. To maximize coordination of inter-municipal projects, by close communication with the Coburg City Council, Coburg Planning Commission, the Transportation Committee, the Playground Equipment Subcommittee, Coburg Elementary School, Coburg Heritage Committee and any other local and county groups and agencies whose work impacts the planning process and design outcome to the master development of the Urban Forrest Management Plan and any updates to the Coburg Parks Master Plan.
- E. To Serve as the City of Coburg Park and Tree issue reference and review board for the City Council and Planning Commission, reviewing concepts and documents regarding municipal policies, processing them with the public and reporting recommendations to said boards.
- F. All other like Park/Tree tasks, as requested by Coburg City Council.

**Article III. Officers**

- A. The officers shall consist of a chair and vice-chair. The chair and vice chair shall be elected from the voting membership of the committee.
- B. The chair or vice chair will facilitate meetings, prepare draft agendas and take notes, as appropriate.
- C. The City Staff will provide support to the committee and attend all regular meetings, as availability allows.

**Article IV. Membership and Voting**

- A. The voting membership of the Coburg Park/Tree Committee shall consist of a minimum of 5 members appointed by the City Council. All committee members must reside in the Coburg fire district with a majority residing in Coburg city limits.